

THE HUNTINGTON BEACH MOTORCYCLE CLUB

HOUSE RULES

Revised – October 19, 2014

The direction of the HBMC Board of Directors is to implement "House Rules" effective as of January 1, 1996.

The House Rules are established in order to facilitate the business operation of the "Huntington Beach Motorcycle Club". They are intended to compliment the By-Laws of our organization and thereby are not to cause conflict with those primary governing principles.

House Rules are expected to change periodically as the organization's operating environment may also change.

The following categories are being established as House Rules in order to allow better clarity for the topics being addressed. Other categories may be established at any time to further clarify and distinguish the elements of order, which arise in the organization's operational environment, which would be better represented through more descriptive classification.

- I. General Club Business
- II. Elements of Competition and Sportsmanship
- III. Code of Conduct

The addition of new House Rules does not require a voting approval by the general membership. The Board of Directors is empowered to inculcate the House Rules. A simple majority vote of the Board of Directors is required. The general membership must always be informed of changes to the House Rules in a written format. Minimally the House Rules are to be distributed once per year at the annual meeting of members during which the new Club Officers and Directors are elected.

The most current revision date shall always be noted on the cover page of the House Rules document.

I.
GENERAL CLUB BUSINESS

CLUB RECORD KEEPING

In order to ensure the safe keeping of the Club's vital business records, a central filing place shall be established and a guardian appointed to oversee the maintenance and preservation of these Club records.

The first step in the determination of the central filing location is the appointment of a Guardian of Records for the Club. This appointment is the sole discretion of the Board of Directors. Nominations will be offered by the Directors. A vote will be taken and a simple majority will decide the appointment.

Once appointed, the Guardian of Records will serve an indefinite term. The central filing place will be their place of residence, but does not have to be. A decision to store the Club records at a location other than the Guardian of Records' residence must be made in writing to the Board of Directors and approved by them.

Through a voluntary determination to resign as Guardian of Records, or by the Board of Director's decision to do so, the Guardian of Records may be relieved of duty.

Effective January 1, 1996 *Mr. Jim Hruby* is appointed as the Club's Guardian of Records. His residence at *20120 Fairweather Street, Canyon Country, California 91351* is noted as the official location for the safe keeping of all Club critical records.

SPONSORSHIP OF THE CLUB'S ANNUAL RACE

The club may determine to seek the sponsorship of outside business concerns as a method by which to raise additional funds to offset the cost of putting on the Annual Club Race. The most common method for doing this is the placement of advertisement prepared specifically for the Annual Club Race and sold to race participants.

The Club President will have the final decision on any element pertaining to this Annual Club Race sponsorship matter.

FINANCIAL RECORD KEEPING & REPORTING

The Club's elected Treasurer will maintain accurate and up to date records of all Club financial documents. Minimally the Club's Treasurer will publish a Statement of Account each calendar quarter and made available to the Club's board of directors upon request. A budget will be submitted at the beginning of the fourth quarter of the fiscal year.

CLUB REPRESENTATIVE (safety)

In acceptance of this responsibility, appointee will ensure that any and all matters dealing with the topic of "safety" which impact HBMC will be expeditiously reported to the Club so as to always ensure that HBMC is in compliance.

PIT DUTY ASSIGNMENT

HBMC provides pit support for all Club members competing in regularly scheduled District 37 events. All HBMC active members will volunteer annually or be assigned to work Pit Duty.

Once a member has been assigned to Pit Duty, it is their responsibility to fulfill that assignment. The pit captain and assistant must remain until all Club racers have returned to camp after the day's event. It is the duty of the pit captain to secure the pitting equipment prior to the event. If a member cannot uphold their Pit Duty assignment, it is the total responsibility of the member to ensure that a replacement is found to act on their behalf. The originally scheduled member must notify the Club President and Secretary of the need to find a replacement along with the name of the substituting member. Pit Duty substitutions must be reported within 72 hours of the race date.

If a member fails to fulfill their Pit Duty assignment, that member will be re-assigned to a second Pit Duty date at an upcoming race. If the member fails again to uphold their responsibility, they may face disciplinary action from the Club.

REFEREE/RISK MANAGEMENT OFFICER

As a result of the timing between the Club's annual meeting of members (election of officers) and annual race event, there are always two active Club Referees – the current year's Referee and the upcoming year's Referee. Under our normal operating environment, the newly voted in Referee serves as the current Referee's assistant. This process fosters an excellent training opportunity for the newly elected Referee and ensures the Club that the upcoming year's race event will be lead by an experienced Referee.

District 37 and the AMA require a Risk Management Officer (RMO) to make sure all release forms are signed at the annual race event, to document and report any serious injury occurring at the annual race event to the AMA within 24 hours, to consolidate information on all participant or spectator mishaps or occurrences on the injury report form. The position of the RMO may be appointed by the Referee.

II.
ELEMENTS OF COMPETITION AND SPORTSMANSHIP

MEMBERSHIP ANNUAL RECOGNITION PROGRAM

The HBMC Membership Recognition Program is established to promote the overall well-being of our club. The key to this annual recognition program is to motivate our members to actively "participate" in club events. It is the belief of the club Officers that the well being of the Club is in direct proportion to the participation of our members.

Members will earn points throughout the year based on the five following criteria, included but not limited to:

1. Attending a Club meeting
2. Fulfilling assigned Pit Duty responsibility
3. Entering a D-37 race event
4. Finishing a D-37 race event

Members will be awarded points for each occurrence of the above-defined criteria. Point amounts may be changed for each race season so that weak areas in our club structure may be brought forth and attended to. Points will be accrued throughout the calendar year and kept track of by the Club Secretary. Members with the highest number of points earned will be recognized at the annual Club Meeting. The top ten club members will be recognized.

PARTICIPATION IN THE CLUB'S ANNUAL RACE

HBMC members may not participate in an HBMC hosted D-37 AMA sanctioned competition event. This includes all Active, Associate and Inactive members. Those members who are working their way toward Active membership status (Prospective members) are also excluded from being able to participate.

This exclusionary provision is further extended to the immediate family members, children and "significant other" relationships of an Active, Associate, Inactive or Prospective member of the Club. Furthermore, any person regardless of their relationship to an existing HBMC member who assists the Club with the setting up of the actual race course is also excluded from the actual participation in the race itself.

The final authority for interpretation and determination of this House rule will be the Club Referee. In the absence of the Referee, the Club President will assume the responsibility of making that determination.

NO ONE LEAVES

It is strongly discouraged for any HBMC member to depart from the Club's main campsite before all other HBMC members, who also participated in the event, have safely returned to camp.

1. Racers will not leave the race area after any District 37 competition event before fellow Club members have safely returned to the Club's camp and or have been accounted for.
2. One (1) loop riders will remain until all one (1) loop riders have returned to camp.
3. Multi-loop riders likewise will remain until all multi-loop riders have returned to camp.
4. If the club member is seventy (70) years of age or older, they have the option to remain after an event, but are not required to do so.
5. Non-competing members (not signed up at the event) are not expected or required to remain until all competing members have returned to the Club's camp.

The Club views this House Rule to be crucial to the overall well-being of the Club in general. Any HBMC member refusing to abide by this House Rule may face disciplinary action.

WEARING THE COLORS

All HBMC racing competitors will wear Club colors while competing in a D-37 competition event. The recommended garb is either a Club racing jersey or wescot.

HBMC racers should make every possible effort to distinguish themselves with the Club's blue and yellow colors during these competitive events. As much as anything else, this is done for safety reasons. An injured HBMC racer should unmistakably stand out to all other HBMC racers by dressing in such a manner, and therefore, promote their immediate recognition and need for help.

In the event that a Club Member chooses not to wear the required Club "colors", that Club Member will be asked to pour their own gas in the pit area.

III. GENERAL CONDUCT

The following 9 items are identified as being the general *rules of conduct* for all HBMC members. All members are expected to uphold and support these items as an integral part of their requirement for HBMC membership.

1. Members will be held responsible by the Club for their actions at any time when they are representing the Club or identified as a Club Member.
2. Members will not recklessly use abusive or foul language in or around the Club's camping or pit area.
3. Members will not operate their motorcycles in or around the Club camping area after 10:00 pm.
4. Members will be held responsible for the actions of their guests as it relates to any conduct for which the Club could be held accountable.
5. Members shall refrain from loud and disturbing conduct in the camp area after 10:00 pm.

6. Members will refrain from any kind of open confrontation with another Club member in front of non-Club members.
7. Members will always be gracious and accommodating to guests of other members.
8. Members will make every attempt to quickly resolve any conflict with another member by being willing to openly discuss and arbitrate an amenable solution.
9. Members will always strive to be positive and supportive of each other.